

1 CC AO RD DE	2 T / C	3 SC IO TD EE	4. EMPLOYEE IDENT NO.	5. WORK CENTER	6. MONTH <div style="border: 1px solid black; height: 15px; width: 100%; margin-top: 5px;"></div>	7. LAST NAME AND INITIAL
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8. INDIRECT MANHOURS DATA																	
A.	B.	C.	D.	T		A.	B.	C.	D.	T		A.	B.	C.	D.	T	
DATE	LABOR SERIES	WORK CODE	HOURS			DATE	LABOR SERIES	WORK CODE	HOURS			DATE	LABOR SERIES	WORK CODE	HOURS		

**AF IMT 1831, 19800601, V1** USE PREVIOUS EDITION **INDIRECT LABOR TIME CARD**

1 CC AO RD DE	2 T / C	3 SC IO TD EE	4. EMPLOYEE IDENT NO.	5. WORK CENTER	6. MONTH <div style="border: 1px solid black; height: 15px; width: 100%; margin-top: 5px;"></div>	7. LAST NAME AND INITIAL
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**AF IMT 1831, 19800601, V1** USE PREVIOUS EDITION **INDIRECT LABOR TIME CARD**

<p><b>TIME CONVERSION</b></p> <p>1 THRU. 2 MIN = .0 HOUR    34 THRU. 39 MIN = .6 HOUR  3 THRU. 8 MIN = .1 HOUR    40 THRU. 45 MIN = .7 HOUR  9 THRU. 14 MIN = .2 HOUR    46 THRU. 51 MIN = .8 HOUR  15 THRU. 20 MIN = .3 HOUR    52 THRU. 57 MIN = .9 HOUR  21 THRU. 26 MIN = .4 HOUR    58 THRU. 60 MIN = WHOLE HOUR  27 THRU. 33 MIN = .5 HOUR</p> <p><b>F SERIES 1</b></p> <p><b>DIRECT LABOR CODES</b></p> <p>01 MAINTENANCE  02 OPERATIONS</p> <p><b>2 SERIES 1</b></p> <p><b>INDIRECT LABOR CODES</b></p> <p>20 - SUPERVISION  21 - ADMINISTRATIVE AND CLERICAL  22 - TDY PRODUCTIVE  23 - STOCK CHASING</p> <p><b>3 SERIES 1</b></p> <p><b>OPERATOR'S LABOR CODES</b></p> <p>30 - 39 VEHICLE OPERATOR/DRIVER LABOR</p> <p><b>4 SERIES 1</b></p> <p><b>PAID LEAVE CODES</b></p> <p>41 - ANNUAL LEAVE  42 - SICK LEAVE  43 - OTHER PAID LEAVE</p> <p><b>5 SERIES 1</b></p> <p><b>OTHER DUTY ABSENCE CODES</b></p> <p>51 - COMPENSATORY TIME OFF  52 - AWOL OR LWOP  53 - MILITARY/CIVILIAN DUTIES AND ACTIVITIES  54 - PERSONAL AFFAIRS  55 - TDY ALL OTHER  56 - TRAINING</p> <p><b>WORK CODES</b></p> <p>4 - OVERTIME WORKED  5 - HOLIDAY TIME WORKED</p> <p><b>1</b> ENTER ONLY SINGLE CHARACTER IN BLOCK 8B</p>
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